

**MEDICINES EVALUATION UNIT
Person specification**

POST: Clinical Trials Assistant

Criteria for Selection	Essential Requirements	Desirable Requirements	Assessment Method
Qualifications	Good general education	NVQ in care or similar	Application Form Certificates Interview
Experience		Experience in a health care related field or customer focussed role	Application form, references and at interview
Special Aptitudes	Good communication skills Good interpersonal skills Attention to detail Able to work independently Good time management Approachable	Experience in practical skills such as, taking blood pressures, lab work. Computer literate	Application form and references
Disposition	Well motivated, enthusiastic personality Show a keenness to learn and to apply appropriate working procedures Good health record		Application form, references and interview
Other requirements	Ability to comply with flexible work patterns	Car owner	Application form and interview